

Instructions for Completing the Excel Version of the Application Form for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 Funds

TO BEGIN FILLING OUT THE APPLICATION, SELECT THE WORKSHEET TAB NAMED "APPLICATION" (Shown on the bottom-left of your screen, and to the right of the tab identified "INSTRUCTIONS")

- 1) When filling out this form, **view it at 100% or higher**. If viewing the document at less than 100% it will cut off some instructions. **If page breaks do not match the Application Form in the regulations**, beginning on page 30, adjust the top and bottom margins until they do. **To adjust your top and bottom margins** select "File", "Page Setup" and select the tab "Margins." Adjust the "top" and "bottom" margins (e.g., you may want to try one of these settings first: "top = 0.38" and "bottom = 0.4" or "top 0.58" and "bottom 0.52, etc.).
- 2) **To view page breaks**, on the toolbar select "Tools" then "Options", select the Tab named "View" and under "Window Options" select "Page Breaks"; OR select "View" and then "Page Break Preview".
- 3) **To enter text in a narrative box, you must first press "Enter"** when exiting the preceding field. This will allow you to point and click in the text box. Use this same technique when selecting an option button/box. With the exception of narrative boxes and option buttons, the tab key moves the cursor to the next space that will accept information.
- 4) Throughout this application "pop-up boxes" will appear giving special instructions. If any of these boxes are in the way, just "left-click" in the box and drag it to another location on your sheet.
- 5) The narrative box parameters are not what they seem. **The boxes allow as many as two to six lines of text beyond what you see on your screen**. To view the text that will appear in the narrative boxes, click out of the narrative box. **To verify what will show**, activate Print Preview by selecting the magnifying glass icon shown on the toolbar OR select "File" and then select "Print Preview".
- 6) **If you wish to indent the first line of a new paragraph in a Narrative Box**, hold down the Ctrl + Tab key. Pressing the tab key alone moves the cursor to another field.
- 7) Anywhere there is a **red ">"** indicates where information can be typed. Anywhere there is a **black ">"** is a place where Excel has a built-in formula and will automatically calculate. (Note, if it is not calculating, information has not been entered into the correct fields.)
- 8) **In most cases, numbers are rounded to the nearest whole number** (e.g., \$14.50 & higher will round to \$15 and \$14.49 & lower will round to \$14). Examples of some **exceptions** are:

Page 12	#10. SF of Parking / 1 SF of Building allows two decimal places
Page 23	#2 B. Co. Locality Adjustment Factor allows two decimal places
Page 23	#4 B. Inflation Factor allows 3 decimal places
Page 24	#11 B. Inflation Factor allows 3 decimal places

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- 9) The Office of Library Construction and the California State Library are not responsible for inaccuracies that may result from using this template form. Please confirm the accuracy of all calculations and information entered before submitting the Application Form.
- 10) General Application Form instructions appear on Page 1 of the Application Form.

TO BEGIN FILLING OUT THE APPLICATION, SELECT THE WORKSHEET TAB NAMED "APPLICATION" (Shown on the bottom-left of your screen, and to the right of the tab identified "INSTRUCTIONS")

APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

- ✉ Limit comments throughout the entire form to the space provided unless otherwise stated.
- ✉ Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.
- ✉ Attachments shall not be accepted unless required by regulation or called for in the application form.
- ✉ Applicants shall submit a completed Application Form and six additional copies of the form.

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: > Castroville Library

2. Type of Applicant Jurisdiction: > (Check one only)

City: ☐ County: ☒ City/County: ☐ District: ☐

3. Grant Applicant Name: > County of Monterey

Legal name of jurisdiction that will own building

(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)

4. Authorized Official of the Applicant Jurisdiction: > Fernando Armenta

Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: > Chair of Board of Supervisors

Phone: > (831) 755-5066

E-mail: > _____

Address: > 240 Church Street

Salinas, CA 93902

5. Project Coordinator: > Jim Cook

Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: > Program Manager

Phone: > (831) 786-1350

E-mail: > cookj@co.monterey.ca.us

Address: > 29 Bishop Street, Suite 203, Pajaro, CA 95076

6. Alternate Project Contact Person: > Bob McElroy

If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: > County Librarian Phone: > (831) 424-3245
E-mail: > mcelroyb@co.monterey.ca.us
Address: > 312 Alisal Street
Salinas, CA 93901-4371

7. Head of Planning Department: > Scott Hennessy

(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: > Planning Director Phone: > (831) 755-5161
E-mail: > Hennessys@co.monterey.ca.us
Address: > PO Box 1208
Salinas, CA 93902

8. Head of Public Works or General Services Department: > Lew Bauman

If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: > Public Works Director Phone: > (831) 755-4800
E-mail: > baumanl@co.monterey.ca.us
Address: > 312 Alisal Street
Salinas, CA 93901-4371

9. Operating Library Jurisdiction: > Monterey County Free Libraries

Legal name of library that will operate the public library.

10. Library Director Name: > Robert E. McElroy

Public library director for the library jurisdiction that will operate the public library.

Title: > County Librarian Phone: > (831) 424-3245
E-mail: > mcelroyb@co.monterey.ca.us
Address: > 26 Central Avenue
Salinas, CA 93901-2628

11. Alternate Library Contact Person: > Shirley Dawson

If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: > Castroville Librarian Phone: > (831) 633-2829
E-mail: > dawsons@co.monterey.ca.us
Address: > 11266 Merritt Street
Castroville CA 95012

12. Library Building Program Consultant: > Judith Collins

(If applicable)

Title: > Library Consultant Phone: > (831) 755-5838
E-mail: > collinsj@co.monterey.ca.us
Address: > 26 Central Avenue
Salinas, CA 93901-2628

13. Technology Planning Consultant > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

14. Project Architect: > Paul W. Davis License # > C15182

Providing construction budget estimate and/or conceptual plans.

Title: > Architect Phone: > (831) 373-2784 x7
E-mail: > pauldavis@sbcglobal.net
Address: > 286 Eldorado Street
Monterey, CA 93940

15. Project Manager: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

16. Construction Manager: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

17. Construction Cost Estimator: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

18. Hazardous Materials Consultant: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

19. Project Interior Designer: > Not Applicable

(If applicable)

Title: > _____ Phone: > _____
E-mail: > _____
Address: > _____

TYPE OF PROJECT

New Public Library Building

1. Construction of a New Public Library Building
2. Conversion of an Existing Building into a New Public Library Building
3. Conversion and Expansion of an Existing Building into a New Public Library

Gross Total Project Square Footage

> _____ 9,163 SF

> _____ SF

> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage	
Remodeling:	> _____ SF
Expansion:	> _____ SF

Priority:

<input checked="" type="checkbox"/> <u>First Priority "Joint Use"</u>	
<div style="border: 1px solid black; padding: 5px; margin: 5px;"> <input type="checkbox"/> Co-Location Joint Use <input type="checkbox"/> Joint Venture Joint Use </div>	
<input type="checkbox"/> Computer Center	<input type="checkbox"/> Shared Electronic/Telecommunications
<input type="checkbox"/> Family Literacy Center	<input type="checkbox"/> Subject Specialty Center
<input checked="" type="checkbox"/> Homework Center	<input type="checkbox"/> Career Center
<input type="checkbox"/> Other similar collaborative library services with direct benefit to K-12 students	
Specify: > _____	
<input type="checkbox"/> <u>Second Priority "All Others"</u>	

Existing Public Library Building

4. Remodeling an Existing Public Library Building
5. Remodeling and Expansion of an Existing Public Library Building

Gross Total Project Square Footage

> _____ 0 SF

> _____ SF

(Include both new & remodeled square footage.)

Gross Square Footage	
Remodeling:	> _____ SF
Expansion:	> _____ SF

☐ First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps)

Name of Public School: > _____

☐ Second Priority "All Others"

Field Act Applicability (Joint use projects only)

6. Is the project subject to the Field Act?

> YES ☐ NO ☒

Multipurpose Buildings *(Multipurpose Building Projects Only)*

Is the project a Multipurpose Building?

>

YES ☒

NO ☐

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
1. Dedicated to Public Library Use <i>(Including Public Library / School Library Use, if Joint Use Project)</i>	> 7,917 SF	92%
<i>Line 1 SF divided by (Line 1 SF + Line 3 SF)</i>		
2. Dedicated to "Other" Uses	<u>SQ FT</u>	
A. Specify > County Offices	650 SF	
B. Specify > Child & Family Development Center	- SF	
C. Specify >	SF	
D. Specify >	SF	
E. Specify >	SF	
F. Specify >	SF	
G. Specify >	SF	
H. Specify >	SF	
3. Subtotal: Dedicated to "Other" Uses	> 650 SF	8%
<i>Add Lines 2A SF thru 2H SF</i> <i>Line 3 SF divided by (Line 1 SF + Line 3 SF)</i>		
4. Common Areas ¹		
5. Subtotal: Total of Common Areas ¹	> 1,354 SF	
<i>Must equal Line 6 SF + Line 7 SF</i>		
	<u>SQ FT</u>	
6. Public Library Pro Rata Share of Common Areas ¹	> 1,246 SF	
<i>Line 5 SF x % in Line 1</i>		
7. "Other" Uses Pro Rata Share of Common Areas ¹	> 108 SF	
<i>Line 5 SF x % in Line 3</i>		
8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE	> 9,921 SF	
<i>Add Lines 1SF, 3 SF, & 5 SF</i>		
9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE	> 9,163 SF	
<i>Line 1 SF + Line 6 SF</i>		

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. *Public library project's service area 1980 population:* > 29,163
2. *Source:* > Monterey County North County Area Plan--North County Planning Area
3. *Population Percentage Change from 1980 to 2000:* > 29%
4. *Public library project's service area 2000 population:* > 37,624
5. *Source:* > Monterey County Planning Department--North County Planning Area
6. *Population Percentage Change from 2000 to 2020:* > 12%
7. *Public library project's service area 2020 population:* > 41,961
8. *Source:* > Association of Monterey Bay Area Governments--North County Planning Area Projection

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. *Project's public school attendance area(s) 1980 student population:* > 4,620
10. *Source:* > Superintendent, North Monterey County Unified School District
11. *Population Percentage Change from 1980 to 2000:* > 10%
12. *Project's public school attendance area(s) 2000 student population:* > 5,097
13. *Source:* > Superintendent, North Monterey County Unified School District
14. *Population Percentage Change from 2000 to 2020:* > 12%
15. *Project's public school attendance area(s) 2020 student population:* > 5,709
16. *Source:* > Monterey County Environmental Resource Policy

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is:

> _____ 0 SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is:

> _____ 0 SF
If no existing school library facility, enter "0."

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

Monterey County Free Libraries (MCFL) is a less-than-countywide public library district providing service to the residents of Monterey County. Four independent municipal libraries also operate within Monterey County. They are Harrison Memorial Library (Carmel), Monterey Public Library, Pacific Grove Public Library, and Salinas Public Library. MCFL serves the remaining eight cities within Monterey County and residents of the unincorporated area through seventeen branch libraries, two bookmobiles, several deposit collection sites and a books by mail program. These service points are normally located a minimum of three miles from any other public library service. The service plan of MCFL is to provide access to information, library materials and library services through a variety of service delivery methodologies. These methodologies include fixed branch service, bookmobile service, deposit collection service, and books by mail service. In utilizing the various service methodologies, the following guidelines shall apply. Fixed branch service is the most desirable, but also the most expensive service methodology. Fixed branch service shall be considered under the following conditions - minimum community of 500 residents within two miles of the branch site; minimum of 5 miles distance from the next closest County Library branch; and, if a new branch location, the assistance of a community partner who will participate in fiscally supporting the service. MCFL has four basic levels of branch service with staffing and open hours approximately equal within each level: Resource Branch, Community Branch, Small Community Branch and Very Small Community Branch. Resource Branches are established at Seaside, Prunedale and King City. These three branches cover the Peninsula, North County and South County regions respectively. Generally Resource Branches will provide primary library service within a radius of 5 to 10 miles of the branch, but will also provide extended service covering the branch service areas of all Community Branches, Small Community Branches, and Very Small Community Branches within that region. These Resource Branches serve their communities, serve as regional resources for the smaller branches in their region and provide one additional system-wide service. For Seaside, that service is second level system reference. For Prunedale and King City, the service is the basing of the North and South County Bookmobiles, respectively. Resource Branches will normally have a greater number of open hours and staff than Community Branches. Community Branches serve communities which have 5,000 or more residents. Primary service for Community Branches is normally provided within a radius of 5 miles of the branch. Small Community Branches serve communities which have 500 or more residents. Primary service for these branches is normally provided within a radius of two miles of the branch. MCFL presently has two Very Small Community Branches. It is not the policy of MCFL to establish additional Very Small Community Branches. Service to such communities will normally be provided through bookmobile, deposit collection or books by mail service.

The Castroville Branch is a Community Branch providing service to residents of the unincorporated town of Castroville, the unincorporated town of Moss Landing, and to the surrounding unincorporated area. The current Castroville Library is the following distance from the following closest public libraries: Prunedale 5.1 miles; Marina 7.2 miles; Pajaro 10.8 miles; and Salinas 9.6 miles. At its new site the Castroville Library will be the following distance from the closest public libraries: Prunedale 5.2 miles; Marina 7.3 miles; Pajaro 10.7 miles; and Salinas 9.7 miles. No additional public library facilities are presently planned in the area. This new site of the Castroville Branch will provide a better location, geographically and in relation to its service community to provide public library service. As such, the new location better meets the provisions of the Library Facilities Master Plan of MCFL.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built?

> N/A Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built?

> N/A Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project?

> N/A Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project?

> N/A Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building

SITE INFORMATION

Ownership and Availability

Site

1. Is the library site currently owned by the applicant?

Yes ☒ No ☐

2. Will the library site be owned by the applicant?

Yes ☒ No ☐

3. Will the library site be leased by the applicant?

Yes ☐ No ☒

4. If the library site will be leased, provide the name of the owner: > _____

5. Was the site acquired with funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998"?

[See Education Code section 19995(c)]

Yes ☐ No ☒

6. Is the site currently dedicated to the operation of a public library?

Yes ☐ No ☒

Building *(For Conversion Projects Only)*

7. Is the building to be converted currently owned by the applicant?

Yes ☐ No ☐

8. Will the building be owned by the applicant?

Yes ☐ No ☐

Title Considerations

Site

9. Are there any exceptions to marketable record title?

Yes ☒ No ☐

Building *(For Conversion Projects Only)*

10. Are there any exceptions to marketable record title?

Yes ☐ No ☐

Appraisal

(No appraisal is required if the value of the land or building will not be claimed as an eligible project cost or a local matching fund credit.)

Site

11. What is the appraised value of the library site?
(or library portion of site, if multipurpose project)

> \$ 508,500

12. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes ☒ No ☐

Building *(For Conversion Projects Only)*

13. What is the appraised value of the building?
(or library portion of site, if multipurpose project)

> \$

14. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes ☐ No ☐

Site Use Potential

Accessibility

Describe the accessibility of the proposed site for the residents in the library service area:

Equal Access

Discuss the site's accessibility to all parts of the library service area and its location in relationship to the geographic center of the library service area. Discuss any natural and artificial barriers that may impede access to the site.

Castroville is the community center for the Monterey County Free Libraries service area. Castroville is the urbanized area serving the rural central coast of Monterey County. The site is in central Castroville, one block off the main street, Merritt Street. Vehicle access to the site from the service area is via State Route 1, State Route 156, and State Route 183, which is Merritt Street. The site was selected in part because it is central both within the Castroville community and the service area as a whole.

In particular, the site was selected because it is near the public elementary and middle schools. By locating the Library on the eastern side of Merritt Street, which is heavily travelled, students will be able to walk to the Library safely.

There are no natural or artificial barriers that may impede access to the site.

Public Transit Access



Number of public transit stops located within 1/4 mile of site: > 3

If public transit is available in the library service area, describe the various public transit access opportunities for the site. If no public transit is available in the library service area, enter "No Public Transit Service."

The Monterey Salinas Transit runs two bus routes along Merritt Street., one block from the site. Route 27 runs between Monterey and Watsonville, and Route 28 runs between Watsonville and Salinas. Service is twice an hour.

Bus stops are located one block from the site on Merritt Street at Speegle. Additional stops are located at Merritt and Mead Streets and at Merritt and Crane Streets. The North Monterey County School District bus stop for the area is across Pomber Street at the Recreation Center.

In the future, Caltrain commuter rail service will be extended to Castroville. The proposed station site is within approximately 1/2 mile of the Library site.

Pedestrian & Bicycle Access

Describe other access opportunities such as pedestrian walkways and bicycle paths. Discuss plans for amount and location of bicycle parking, including local ordinance requirements.

Merritt Street, located one block from the site, is a traditional "downtown" main street. Merritt Street's unique character, interesting shops and restaurants, and proximity to the major residential area make it a pedestrian friendly environment. The Castroville Library site is a key piece of the implementation of the downtown Castroville "Merritt Street Revitalization Plan" which was adopted in 1998. The Library and Plaza will connect to Merritt Street visually, joining the residential community with the downtown. The majority of the Castroville residential areas are located near the Library site on the eastern side of Merritt Street. This was an important factor to the community, as it makes the Library very accessible to pedestrians.

Less than 1/2 mile from the site is the starting point for the Class 1 Monterey County Coast Bicycle Trail pedestrian/bicycle trail. A linear urban park, it snakes its way along the Monterey Peninsula shoreline for 29 miles. The Trail extends from Castroville to Pacific Grove, through the cities of Marina, Seaside and Monterey.

There will be 12 bicycle parking spaces at the new Library.

Automobile Access

Describe the site's accessibility by automobile for residents of the library service area. Take into consideration traffic, traffic systems, and availability of curb cuts.

The site is very accessible to the service area by automobile. Heavily travelled State Routes 1, 156 and 183 reach all of the service area, and all converge within 1/2 mile of the site. Caltrans has been cooperating with Monterey County in improvements to access to Route 183 from both 156 and 1, by creating a truck bypass system that has had the result of reducing conflicts between the agricultural through traffic, commute through traffic, tourist traffic and local trips.

The location, one block from Merritt Street, allows automobiles convenient access for both right and left turn movements from Merritt Street. A future traffic signal at Merritt and Speegle would further improve accessibility. This signal is planned as part of the Castroville Traffic Improvements Master Plan.

Proximity to Major Thoroughfares

List the major arterial routes in the library service area with the most recent traffic counts (number of vehicles per day):

	<u>Street Name</u>	<u>Number of Blocks from Site</u>	<u>Traffic Count</u>	<u>Count Date</u>
1. >	State Route 156 (East of Route 183)	7	29,500	2001
2. >	State Route 1 (North of Route 183)	6	29,500	2001
3. >	State Route 183 (East of Route 1)	1	12,500	2001
4. >	Preston Street	0	1,500	2001

Library Automobile Parking

1. Number of library parking spaces available off street, on library site..... > 0 spaces
2. Number of library parking spaces available off street, off library site..... > 0 spaces
(within 500 feet of front door)
3. Number of parking spaces available on street..... > 326 spaces
(within 500 feet of front door)
4. Total Number of Spaces Available for Library Parking..... > 326 spaces

Zoning Requirements

5. Number of on-site library parking spaces required by local zoning..... > 51 spaces
6. Was a zoning variance or waiver obtained for the project for parking?..... > Yes ☒ No ☐
7. If so, by how many spaces were the parking requirements reduced?..... > 51 spaces
8. Provide number of square feet per parking space as required by local zoning..... > 200 SF
9. If no local zoning requirement, provide the average number of square feet per parking space used in the project calculations..... > SF

Automobile Parking to Building Square Footage Ratio

10. Calculate:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{20,050 \text{ SF}}{9,921 \text{ SF}} = 2.02 \text{ SF of Parking / 1 SF of Building}$$

Example:
$$\frac{\text{\# of Square Feet of Parking}}{\text{\# of Square Feet of Building}} = \frac{15,000 \text{ SF}}{10,000 \text{ SF}} = 1.50 \text{ SF of Parking / 1 SF of Building}$$

Library Bicycle Parking

11. Total Number of Spaces Available for on-site Library Bicycle Parking..... > 12 spaces

Parking Rationale

Describe the rationale behind the amount of parking that will be available for the project, including: (1) the location of the automobile parking (on-site or off-site), both within and beyond 500 feet of the library entrance; (2) local zoning requirements; (3) the availability of public transportation; (4) bicycle parking and bicycle and pedestrian paths; and (5) any other considerations impacting automobile parking requirements including, but not limited to, parking partnerships with shared use agreements.

The site selection and parking design were based on the revitalization strategy for downtown Castroville. The infill of vacant and underdeveloped parcels in the area will increase the vitality of the community by providing a more attractive pedestrian environment. The overall development strategy is to use on-street parking to the maximum extent possible in order to establish a more "urban" feeling and to make optimum use of space within this rural center. The wide streets in the immediate area of the site were laid out by Juan B. Castro before 1866. At that time, wide streets provided adequate space for horses and buggies. Today, the width of the streets is a bonus, allowing the ability to provide angled parking on street, with safe lane width for backing out without conflicts with travel lanes.

The site plan calls for pulling the curb line back from the property line by about 10 feet. This provides for the parked car itself to be "on-site" while the circulation area is in the public right-of-way. Diagonal parking will allow almost twice the number of spaces as parallel parking would permit, and diagonal parking provides easier access to spaces than parallel parking.

In addition, the existing grid streets and development pattern provide an additional 326 on-street parking spaces within a 500' radius of the project. Proximity of the site to the downtown will also encourage more pedestrian activity, with Library patrons using one parking space for several activities.

Visibility

Describe how visible and prominent the public library building will be within the library service area.

The Castroville Library site provides unparalleled visibility for the proposed building within the library service area. Castroville's charming skyline, visible from State Routes 156 and 1, is dominated by the church spire of Our Lady of Refuge Catholic Church. Adjacent to this long standing landmark, the Library's main architectural elements will be highly visible, without obstructing the visibility of the church. The block itself, locally referred to as Castro Field, was designated by Castroville's founder, Juan B. Castro, as the town square. Since the founding of Castroville, the block has been the site of town halls, a plaza and other public uses, including the annual Artichoke Festival. In accordance with early Spanish Colonial planning principles, the block is just one block from the main street, formerly Route 1. Castroville is the central business community for the Library service area, encompassing the small, rural communities of Moss Landing, Elkhorn, Moro Cojo and Oak Hills.

Community Context & Planning

Describe the proximity of the proposed site to other facilities and areas of the community, and how that proximity enhances the use of the library by the residents in the library service area. Describe the appropriateness of the proposed site including whether the proposed library project will contribute to the establishment, redevelopment, or revitalization of a community or downtown core, business district, or neighborhood. Describe how the proposed library is connected to other uses, including public use facilities, by a full range of transportation and pedestrian options.

The creation of the Castroville Library, along with the Plaza and Child and Family Development Center, is a cornerstone of the Castroville Merritt Street Revitalization Plan, adopted by the Monterey County Redevelopment Agency in 1996. A primary objective of the plan is to make Castroville more pedestrian friendly. Placing the Library on this key block is an important component of this plan. By locating the Library on this site, the majority of residents will be able to walk to it without crossing busy Merritt Street. As the Plan states, "The new community facility and plaza will be a focal point of pride for residents as the town center for community events." Because the site, Castro Field, was originally designated as the central public space for the town of Castroville, other public facilities are also located adjacent to the block. The North County Recreation and Park District Community Center occupies the block diagonally to the southeast, Our Lady of Refuge Catholic Church occupies the block immediately to the south, and the North County Fire District is located on the block immediately to the east. The office of the Monterey County Supervisor for District 2 is located on the block and a new office will be located in the new building. Also within walking distance are the two public schools, Castroville Elementary and Gambetta Middle School.

The proposed Child and Family Development Center, to be located adjacent to the Library, on the same site, will be operated by the Monterey County Office of Education. The building is being planned concurrent with the Library and will appear to be part of the Library, but will be built as an entirely separate building, with separate building systems and maintenance. A portion of the site has been excluded from this application, and no portion of the funding for the Center is included with Library funding.

Site Selection Process

Describe the site selection process including community and planning department involvement, consultant assistance, as well as any other pertinent activities associated with determining the best site for the library project.

The Castro Field site was selected as a result of a lengthy community based comprehensive planning process. The groundwork for the site selection was the Merritt Street Revitalization Plan, adopted in 1996. This Plan brought together a wide group of interests to create a vision for downtown Castroville. The Plan recognized the Castro Field block as the most significant public space within the community, and even the region. Because of this significance, the site was suggested for a community facility. The overwhelming community support for a new Library made it a natural step to consider the Castro Field site.

The Castroville Community Recreation Feasibility Study, completed in 1998, focused on the strategy to create this and other community facilities. This Study laid out the path that has been embraced and aggressively pursued by the community. The Study identified a variety of facilities needed by the community, including ball fields, child care, parks, gymnasium, swimming pool and a new library. The Study then identified and evaluated potential sites and compatible uses, including parking requirements and accessibility by the residents. Through this work, it was determined that clustering several facilities would enable each activity to complement others. The focus of the analysis was to provide a "heart" for the community by locating a facility at Castro Field that would address the core child and family development needs. Additional sites were identified as locations for youth and adult ballfields, both for relocation of the activities located at Castro Field, as well as adding playing fields. All plans and funding are now in place for the ball field relocation. An operator has been selected for the Child and Family Development Center and funding is currently being identified.

This process has involved local planning and design consultants and architects, as well as extensive support work from Redevelopment Agency staff. The original team who drafted the Merritt Street Revitalization Plan has enjoyed broad community support and has stayed involved as the primary professional resource for the Library and Plaza design.

Site Selection Summary

Describe why the proposed site was selected and why it is the best available location for the proposed public library project. If there are problems with the proposed site, are there mitigating circumstances that lessen the negative impact of the problem or problems? Describe any proposed design solutions that may moderate the site's drawbacks.

The story of the Castro Field site is in many ways the story of why the Castroville Library, Plaza and Child and Family Development Center has such broad community support in the small town of Castroville.

In the mid 1800's, when Juan B. Castro envisioned the town of Castroville, he saw it as someday being the County seat--a large, booming town. As such, he laid out the town with a civic center, providing space for a church, a town hall, and other civic functions, just a block off the main highway, now State Route 183. Over the years, the main plaza space designated by Castro on his original plat map has served a variety of public functions, including town hall, festival space and ball field. According to title records, the site has always been in public ownership. Although Castroville never became the center of commerce and government Castro envisioned, the community has been an agricultural business center for over 100 years. The residents of Castroville have a sense of pride in their work and in their community and active, dedicated leaders.

The residents of Castroville recognize that literacy and education are the most important factors in making a future for their children. The pursuit of this common goal has been instrumental in bringing this diverse community together. It is this strong coalition of community leaders, groups and individuals that have joined in support of the Castroville Library that is so powerful in this application for Bond Act funding. The community's choice of this most visible site for a library speaks loudly about the priority the residents have placed on literacy.

The site consists of two parcels. The smaller parcel is currently the site of Monterey County offices, and is owned by Monterey County. The larger parcel has been acquired by the Monterey County Redevelopment Agency from the North County Recreation and Park District for use as the Library, Plaza and Child and Family Development Center. The Agency is also providing grant funds to the Park District to assist in relocating the ball field currently located on the larger parcel. The Monterey County Board of Supervisors serves as the Board of the Redevelopment Agency and enthusiastically supports the use of both parcels for the facility.

The size and location of the site made it possible to create a plan for the Library that can continue to meet the community's needs over time. The Plaza provides the connection to the Library building from the adjacent North County Recreation Center. The Recreation District envisions cooperative activities with the Library through the Homework Center. The proposed Child and Family Development Center, which will be separately funded, will be located on the site. This Center, to be operated by the Monterey County Office of Education, will also complement the Library and Plaza through family development activities ranging from child care to teen parenting classes, as well as adult literacy, health screening and foster grandparents programs.

The Castro Field site is the visible symbol that made it possible for a small agricultural community to raise \$1,300,000 to commit to Monterey County the majority of the local match for the Bond Act grant. While raising that money, the community also worked diligently through the North County Recreation and Park District and the North Monterey County Unified School District to designate two other sites and raise the funds (another \$1,000,000) to not only relocate the ball field currently located at Castro Field, but expand their services to allow separate youth and adult play.

This application, and the work that has been dedicated to it by members of the community is a testimonial to civic pride in Castroville.

Site Description

Size

The total square footage of the library site should equal the square footage shown in 1 through 8 below:

All Projects (Except Multipurpose Buildings)

		<u>Square Footage</u>
1. Proposed Library Building Footprint ¹	>	_____ SF
2. Proposed Library Surface Parking Lot	>	_____ SF
3. Proposed Library Parking Structure Footprint ¹	>	_____ SF
4. Future Library Building Expansion Footprint ¹	>	_____ SF
5. Future Library Parking Expansion	>	_____ SF
6. Required Local Zoning Set-Backs	>	_____ SF
7. Desired Aesthetic Set-Backs & Amenities	>	_____ SF
8. Miscellaneous & Unusable Space	>	_____ SF
9. Total Square Footage of Library Project Site	>	_____ SF
10. Proposed Under-Building Parking	>	_____ SF

¹ "Footprint" means the square footage of surface area of the site that a building or structure occupies. For example, a single story 10,000 square foot building would have a 10,000 square foot footprint, but a two-story 10,000 square foot building with 5,000 square feet on each level would have a footprint of 5,000 square feet.

Multipurpose Building Projects Only

		<u>A</u> Library ² Dedicated SQ FT	<u>B</u> Library Portion of Common SQ FT	<u>C</u> Other ³ Common SQ FT	<u>D</u> Other ³ Dedicated SQ FT
1. Proposed Building	>	7,917	1,246	108	650
2. Proposed Surface Parking Lot	>	10,168	0	0	904
3. Proposed Parking Structure	>	0	0	0	0
4. Future Building Expansion	>	4,000	0	0	0
5. Future Parking Expansion	>	0	0	0	0
6. Required Local Zoning Set-Backs	>	14,074	0	0	0
7. Desired Aesthetic Set-Backs & Amenities	>	43,451	0	0	0
8. Miscellaneous & Unusable Space	>	0	0	0	0
9. Total Square Footage of Multipurpose Project Site	>	79,610	1,246	108	1,554
10. Proposed Under-Building Parking	>	0	0	0	0

² Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

³ "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Zoning

Classification

1. What is the current zoning classification of the site? > Public/Quasi-Public

2. Will the site have to be rezoned to build the project?

Yes ☐ No ☒

Variance or Waiver

3. Will a zoning variance or waiver be needed to build the project?

Yes ☐ No ☒

4. If so, list the date the variance or waiver has been or will be granted:

> _____
(Date)

Permits & Fees

Permit & Fees Identification

Provide a list of any site permits or fees that have been or will need to be obtained:

	<u>Permit or Fee</u>	<u>Cost of Permit or Fee</u>	<u>Date Obtained or will be Obtained</u>
5. >	<u>Use Permit</u>	<u>\$ 0</u>	<u>08/01/02</u>
6. >	<u>North Monterey County Fire District Permit</u>	<u>\$ 25,000</u>	<u>11/03/03</u>
7. >	<u>Castroville Water Connection Fee</u>	<u>\$ 20,000</u>	<u>11/03/03</u>
8. >	<u>Sewer District Connection Fee</u>	<u>\$ 25,000</u>	<u>11/03/03</u>

Drainage

9. Is the site in the 100-Year Flood Plain?

Yes ☐ No ☒

10. Do any watercourses that require control drain onto the site?

Yes ☐ No ☒

11. Do any watercourses that require control drain off the site?

Yes ☐ No ☒

12. Is the storm sewer system currently adequate to prevent localized flooding of the site?

Yes ☒ No ☐

Describe any necessary mitigation measures regarding drainage.

California Environmental Quality Act (CEQA)

CEQA Litigation

Are there any unresolved legal actions pending against the project regarding CEQA compliance? If so, provide the case name, court number, and a brief explanation.

There are no legal actions pending against the project.

Energy Conservation

Describe what measures (include building design, solar orientation, materials, mechanical systems, natural ambient lighting, etc.) are planned to reduce energy consumption and operating costs for the library.

The building is located on the northern corner of the site allowing the southern portions of the site to be the exterior plaza and patio areas. This will place the building as a windbreak for these areas as well. The library portion of the building is oriented from north to east to south with the majority of windows facing north around to southeast. This will help to limit heat gain at mid-day to evening and utilize morning sun to help to warm the interior space. Clerestory glass above the main library floor and large windows to the northwest will give even and filtered light to reduce glare, heat gain and the need for lighting during the day.

Wall and roof materials of concrete and plaster, insulated glass windows and thick walls with insulation will increase the energy performance of the structure. The entrance to the library is located off a lobby so that interior temperatures will be maintained without the loss of heating to the atmosphere from open entry doors.

The mechanical system will utilize energy efficient, gas fired HVAC equipment for heating and cooling. Because of the mild climate and daily breezes off of the Monterey Bay, fresh air will be used in the ventilation system in lieu of air conditioning. Air conditioning will be used infrequently throughout the year.

All plumbing fixtures will be low flow units to conserve water.

Lighting will be energy efficient fluorescent or metal halide fixtures on switching that will allow various levels of lighting based upon location and available daylighting. Light sensor switching will be used in offices, workrooms and restrooms.

Historic Buildings

Historic Status

1. Was the existing building, if it is being renovated or expanded as part of the project, or any buildings on adjacent properties, built longer than 50 years ago?

Yes ☐ No ☒

Is the existing library building project, or any buildings on adjacent properties:

2. On the National Register of Historic Places?

Yes ☐ No ☒

3. A National Historic Landmark?

Yes ☐ No ☒

4. A National Monument?

Yes ☐ No ☒

5. On County or Municipal Historic Designation list?

Yes ☐ No ☒

6. On the California Register of Historical Resources list?

Yes ☐ No ☒

7. A California Historical Landmark?

Yes ☐ No ☒

8. A State Point of Historical Interest?

Yes ☐ No ☒

Federal Compliance

9. Will this project utilize Federal funds or require a permit or license from a Federal Agency?

Yes ☐ No ☒

10. If yes, has the review process required by section 106 of the National Historic Preservation Act been completed?

Yes ☐ No ☐

If not, please explain.

State Historic Preservation Office (SHPO)

1. Has the State Historic Preservation Office been contacted regarding the project?

Yes ☐ No ☒

If yes, summarize any comments received from SHPO. Does the project meet the Secretary of the Interior's Standards for the Treatment of Historic Properties? Please explain.

Local Historic Preservation Ordinance

2. Is there a local historic preservation ordinance that applies to the proposed project site or any adjacent properties?

Yes ☐ No ☒

If yes, briefly specify any applicable requirements or restrictions, such as height limits, etc. Further, describe any ways that the proposed project's conceptual design plans are not substantially in compliance with the local historic preservation ordinance.

Geotechnical Report

Identify and summarize any special geologic conditions, including, but not limited to, compressible and expansive soils, tunnels and mine shafts, unstable slopes, active seismic zones, excessive ground water and areas prone to liquefaction. Indicate if these conditions will prevent the use or significantly increase the cost of developing the site for a public library building.

The primary geotechnical concern with development of the site is the presence of loose fill soils blanketing the site. Recommendations are included for the over-excavation and replacement of these soils as engineered fill. Placement of a "non-expansive) fill soil layer below slabs-on-grade is also recommended to aid in mitigation of the potential effects of the moderately expansive soils found at the site. This condition is not expected to significantly increase the cost of developing the site for a public library. The recommendations allow conventional concrete slab-on-grade construction with no unusual or extraordinary design requirements.

Demolition

Describe any necessary demolition of structures and the associated costs involved with the site.

(If no demolition, indicate by "N/A")

<u>Structure(s) to be Demolished</u>		<u>Demolition Cost Estimate</u>	
1. >	County building	\$	10,000
2. >	Park restroom	\$	15,000
3. >	Storage building	\$	10,000
4. >	Storage building	\$	10,000
5. >	Site walls, fences, utilities & stripping/grubbing	\$	46,900
6. >		\$	
Total Demolition:		> \$	91,900

Utilities

Describe availability of utilities and associated costs if any utilities are not currently located within 100 feet of a property line of the site.

Utility	Availability	Cost to bring Service to Site (Ineligible)
1. Electricity	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0
2. Fiber Optic Cable	Yes <input type="radio"/> No <input checked="" type="radio"/>	> \$ 0
3. Telephone	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0
4. Gas	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0
5. Cable TV	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0
6. Storm Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0
7. Sanitary Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0
8. Water	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ 0

Site Development

(All off-site costs beyond 100 foot utility tie-ins are local ineligible expenses, but shall be identified and included in the budget estimate under ineligible site development costs.)

Site Development Costs	Eligible	Ineligible
1. Utilities.....	> \$ 80,000	\$
2. Cut, Fill & Rough Grading.....	> \$ 80,000	\$
3. Special Foundation Support (pilings, etc.).....	> \$ 0	\$
4. Paving, curbs, gutters & sidewalks.....	> \$ 360,000	\$
5. Retaining Walls.....	> \$ 0	\$
6. Landscaping.....	> \$ 260,000	\$
7. Signage.....	> \$ 20,000	\$
8. Lighting.....	> \$ 68,155	\$
9. Removal of underground tanks.....	> \$ 0	\$
10. Removal of toxic materials.....	> \$ 5,000	\$
11. Rock removal.....	> \$ 0	\$
12. Traffic signals.....	> \$ 0	\$
13. Other (Specify): _____	> \$ 0	\$
14. Other (Specify): _____	> \$	\$
15. TOTAL SITE DEVELOPMENT COSTS:.....	> \$ 873,155	\$

FINANCIAL INFORMATION

Normal Public Construction Costs in the Applicant's Area

For projects with new construction only (i.e., constructing a totally new library building or the expansion to an existing building)

Construction Cost Index Approach:

To justify the eligible projected construction cost estimate for new construction, applicants shall complete the following:

1) January 2002 current costs per square foot:

A. For new facilities: \$202 /SF

B. For square footage added to an existing building, i.e. "expansions": \$238 /SF

Multiply the appropriate County Locality adjustment Factor (2B) by the appropriate new cost per square foot figure (2C) (See section 20436 (c) (1) to obtain the "Locally Adjusted Construction Cost per Square Foot" figure (2D):

2)A. County: >	Monterey	County Locality B. Adjustment Factor:>	1.07	X	Appropriate C. New Cost/SF:>	\$ 202 /SF = D. >	\$ 216 /SF
	Name of Project County					(Select: 1A or 1B)	
[Example:	Solano		1.07	X		\$ 202 /SF =	\$ 216 /SF]

3) A. Locally Adjusted Construction Cost Per Square Foot: > \$ 216 /SF
(Re-enter Line 2D)

The "Locally Adjusted Construction Cost per Square Foot" (3A) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (4A) times .002 (1.5%) to get an inflation factor (4B). Multiply the inflation factor (4B) times the "Locally adjusted Construction Cost per Square Foot" figure (4C) to get an "Additional Cost per Square Foot" figure (4D)

4)	Number A. of Months:>	30 X .002 =	Inflation B. Factor: >	.060	X	Locally Adjusted C. Construction \$/SF: >	\$ 216 /SF =	Additional \$/SF D. >	\$ 13 /SF
		(1/5%)					(Re-enter 3A)		
[Example	14	X .002 =		.028	X		\$ 216 /SF =		\$ 6 /SF]

Add the resulting "Additional Cost per Square Foot" figure (5A) to the "Locally Adjusted Construction Cost per Square Foot" figure (5B) to get the "Eligible Projected Construction Cost per Square Foot" figure (5C):

5)	Additional A. Cost/SF: >	\$ 13 /SF +	Locally Adjusted B. Construction \$/SF: >	\$ 216 /SF =	Eligible Projected C. Construction \$/SF: >	\$ 229 /SF
		(Re-enter 4D)		(Re-enter 4C)		
[Example	\$ 6 /SF +			\$ 216 /SF =		\$ 222 /SF]

The total "Eligible Projected Construction Cost" for the project is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (5C) by the total number of square feet of new construction:

6) The Eligible Projected Construction \$/SF: > \$ 229 /SF
Multiplied By (Re-enter 5C)

7) The Square Footage of New Construction: > 9,163 SF
Equals

8) The Eligible Projected Construction Cost: > \$ 2,100,000

If the projected construction cost estimated by the project architect is lower than the figure in Line 8, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

9) Eligible Contingency: (10% of Line 8) > \$ 210,000

Comparable Public Construction Approach:

As an alternate to the Construction Cost Index approach to estimating normal construction costs in the applicant's area, the applicant may employ a local public construction cost comparison approach to calculate the Eligible Projected Construction Cost figure. [See section 20436 (c) (3)]. List a minimum of three comparable public construction projects that have been bid within the applicant's County within three years of the Board's deadline for application.

Comparable public construction projects are public libraries, community colleges, post offices, museums, courthouses, city halls, auditoriums, convention centers, civic centers, senior citizens centers, public schools, and recreation centers.

The costs listed shall be for construction of the building only and exclusive of any site acquisition, demolition, development, utilities, or landscaping; surface and under building parking; works of art; shelving; furniture; built-in service desks, counters, workstations, or other casework; movable equipment; or architectural and engineering fees.

	Project	Date Bid	Construction Cost/SF		Example:
A. >	_____	_____	_____ /SF		\$ 230 /SF
B. >	_____	_____	_____ /SF		\$ 210 /SF
C. >	_____	_____	_____ /SF		\$ 220 /SF
D. >	_____	_____	_____ /SF		_____ /SF
E. TOTAL		>	\$ _____ /SF		\$ 660 /SF

10) Locally Determined Comparable Cost per Square Foot (\$/SF):

> \$ _____ Divided by > 3 = > \$ _____ /SF
 Re-enter Line E # of Projects Locally Determined Comparable Cost per Square Foot

[Example \$ 660 /SF Divided By 3 = \$ 220 /SF]

The "Locally Determined Comparable Cost per Square Foot" (10) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of Months (11A) times .002 (1/5%) to get an inflation factor (11B). Multiply the inflation factor (11B) times the "Locally Determined Comparable Cost per Square Foot" figure (11C) to get the "Additional Cost per Square Foot" figure (11D):

Number	Inflation	Locally Determined		
11) A. of Months: > _____ X .002 = _____ B. Factor: > _____ X _____ C. Comparable \$/SF: > \$ _____ /SF = D. > \$ _____ /SF	(1/5%)	(Re-enter 10)		
[Example 14 X .002 = .028 X \$ 220 /SF = \$ 6 /SF]				

Adding the resulting "Additional Cost per Square Foot" figure (12A) to the "Locally Determined Construction Cost per Square Foot" figure (12B) gives the "Eligible Projected Construction Cost per Square Foot" figure (12C):

Additional	Locally Determined	Eligible Projected
12) A. Cost/SF: > \$ _____ /SF + B. Construction \$/SF: > \$ - /SF = C. Construction \$/SF: > \$ _____ /SF	(Re-enter 11D)	(Re-enter 11C)
[Example \$ 6 /SF + \$ 220 /SF = \$ 226 /SF]		

The "Eligible Projected Construction Cost" is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (12C) times the square footage of new construction:

13) The Eligible Projected Construction \$/SF:	> \$ _____ /SF
Multiplied By	(Re-enter 12C)
14) The Square Footage of New Construction:	> _____ SF
Equals	
15) The Eligible Projected Construction Cost:	> \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 15, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

16) Eligible Contingency: (10% of Line 15) > \$ _____

Library Project Budget (All projects except Multipurpose Projects)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank provided.

Line Items:		<u>Eligible</u>	<u>Ineligible</u>
1) New Construction.....	>	\$	\$
2) Remodeling Construction.....	>	\$	\$
3) Contingency.....	>	\$	\$
4) Appraised Value of Building.....	>	\$	\$
5) Appraised Value of Land.....	>	\$	\$
6) Site Development.....	>	\$	\$
7) Site Demolition.....	>	\$	\$
8) Site Permits & Fees.....	>	\$	\$
9) Site Option to Purchase Agreement.....	>	\$	\$
10) Furnishings & Equipment Costs.....	>	\$	\$
11) Signage.....	>	\$	\$
12) Architectural & Engineering Costs.....	>	\$	\$
13) Construction Cost Estimator Fees.....	>	\$	\$
14) Interior Designer Fees.....	>	\$	\$
15) Geotechnical/Geohazard Reports.....	>	\$	\$
16) Hazardous Materials Consultant Fees.....	>	\$	\$
17) Energy Audit, Structural Engineering, Feasibility & ADA Studies.....	>	\$	\$
18) Library Consultant Fee.....	>	\$	\$
19) Construction Project Management.....	>	\$	\$
20) Other Professional Fees.....	>	\$	\$
21) Local Project Administration Costs.....	>	\$	\$
22) Works of Art.....	>	\$	\$
23) Relocation Costs & Moving Costs.....	>	\$	\$
24) Acquisition of Library Materials.....	>	\$	\$
25) Other (Specify): _____	>	\$	\$
26) Other (Specify): _____	>	\$	\$
27) Other (Specify): _____	>	\$	\$
28) TOTAL PROJECT COSTS:	>	\$	\$

Sources of Project Revenue *(All projects except Multipurpose Projects)*

29)	State Matching Funds (65% of Line 28 ¹ Eligible Costs).....	>	\$
30)	Local Matching Funds (Line 28 Eligible Costs minus Line 29).....	>	\$
<i>[Must also equal the total of Lines 31 - 35]</i>			

Sources of Local Matching Funds:

31)	City.....	>	\$
32)	County.....	>	\$
33)	Special District.....	>	\$
34)	Private.....	>	\$
35)	Other (Specify):	>	\$
36)	Local Credits [Land ² and A&E Fees].....	>	\$
37)	Adjusted Local Match [Line 30 minus Line 36].....	>	\$
38)	Supplemental Local Funds [Same as Line 28 ineligible].....	>	\$
39)	TOTAL PROJECT INCOME: [Add Lines 29, 30, and 38].....	>	\$

¹ Up to a maximum of \$20,000,000² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]**Projected Library Operating Budget***(New Public Libraries, including Conversion Projects except Multipurpose Projects)*

EXPENDITURES		INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1. Salaries/Benefits	>	\$	\$
2. Facilities Costs	>	\$	\$
Insurance			
Maintenance [Including Custodial, Trash, Landscaping, etc.]			
Security			
Utilities			
Other (Specify):			
3. Equipment	>	\$	\$
Equipment			
Supplies			
4. Materials	>	\$	\$
Books, AV, Magazines, & Newspapers			
Electronic Services & Subscriptions			
Other Formats			
5. Other Allocations (As applicable to the proposed project)	>	\$	\$
Administrative/Business Office			
Branch Operations			
Circulation Services			
Facilities & Capital Coordination			
Program Planning			
Technical Services			
Other (Specify):			
6. Miscellaneous (Other)	>	\$	\$
7. TOTAL EXPENDITURES:	>	\$	\$

Multipurpose Project Budget (With Library Project Budget) *(Multipurpose Projects Only)*

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank space provided.

Line Items:	A Library ¹ Dedicated Eligible	B Library Portion of Common Eligible	C Library Total Eligible	D Library Total Ineligible	E Other ² Total Ineligible
1. New Construction	\$ 1,804,561	\$ 293,766	\$ 2,098,327	\$ 0	\$ 172,375
2. Remodeling Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3. Contingency	\$ 180,456	\$ 29,377	\$ 209,833	\$ 0	\$ 17,238
4. Appraised Value of Building	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. Appraised Value of Land	\$ 508,500	\$ 0	\$ 508,500	\$ 0	\$ 56,500
6. Site Development	\$ 785,840	\$ 0	\$ 785,840	\$ 0	\$ 87,316
7. Site Demolition	\$ 82,710	\$ 0	\$ 82,710	\$ 0	\$ 9,190
8. Site Permits & Fees	\$ 55,860	\$ 8,829	\$ 64,689	\$ 0	\$ 5,311
9. Site Option Agreement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Furnishings & Equipment Costs	\$ 360,000	\$ 0	\$ 360,000	\$ 0	\$ 0
11. Signage	\$ 23,940	\$ 3,784	\$ 27,724	\$ 0	\$ 2,276
12. Architectural & Engineering Fees	\$ 312,658	\$ 49,415	\$ 362,074	\$ 0	\$ 29,727
13. Construction Cost Estimator Fees	\$ 23,940	\$ 3,784	\$ 27,724	\$ 0	\$ 2,276
14. Interior Designer Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15. Geotechnical/Geohazard Reports	\$ 11,970	\$ 1,892	\$ 13,862	\$ 0	\$ 1,138
16. Hazardous Materials Consultant Fees	\$ 7,980	\$ 1,261	\$ 9,241	\$ 0	\$ 759
17. Energy Audit, Structural, ADA, & Engineering Feasibility Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
18. Library Consultant Fees	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 0
19. Construction/Project Management	\$ 181,299	\$ 28,654	\$ 209,953	\$ 0	\$ 17,238
20. Other Professional Fees	\$ 63,840	\$ 10,090	\$ 73,930	\$ 0	\$ 6,070
21. Local Project Administration Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22. Works of Art	\$ 0	\$ 0	\$ 0	\$ 56,330	\$ 0
23. Relocation Costs & Moving Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
24. Acquisition of Library Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
25. Other (Specify): <u>Donor Recognition</u>	\$ 0	\$ 0	\$ 0	\$ 25,000	\$ 0
26. Total Project Costs:	\$ 4,428,554	\$ 430,852	\$ 4,859,407	\$ 81,330	\$ 407,414

¹ Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

² "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Sources of Multipurpose Project Revenue (Multipurpose Projects Only)

27.	State Matching Funds (65% of Line 26 total eligible costs ¹).....	>	\$	3,158,615
28.	Local Matching Funds.....	>	\$	1,700,792

[Column C, Line 26 minus Line 27. Must also equal the total of Lines 29 -33.]

Sources of Local Matching Funds:

29)	City.....	>	\$	
30)	County.....	>	\$	1,451,320
31)	Special District.....	>	\$	250,000
32)	Private.....	>	\$	
33)	Other (Specify):	>	\$	
34.	Local Credits [Land ² and A&E Fees].....	>	\$	640,000
35.	Adjusted Local Match (Line 28 minus Line 34).....	>	\$	1,060,792
36.	Supplemental Local Funds (Same as Line 26 Library (D) and Other (E) Total Ineligible).....	>	\$	488,744
37.	TOTAL PROJECT INCOME: (Add Lines 27, 28 and 36).....	>	\$	5,348,151

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget (Multipurpose New Construction and Conversion Projects Only)

EXPENDITURES		INITIAL START-UP EXPENSES	ANNUAL EXPENSES
1.	Salaries/Benefits	> \$ 0	\$ 154,975
2.	Facilities Costs	> \$ 0	\$ 15,000
	Insurance		
	Maintenance [Including Custodial, Trash, Landscaping, etc.]		
	Security		
	Utilities		
	Other (Specify):		
3.	Equipment	> \$ 0	\$ 5,000
	Equipment		
	Supplies		
4.	Materials	> \$ 0	\$ 38,000
	Books, AV, Magazines, & Newspapers		
	Electronic Services & Subscriptions		
	Other Formats		
5.	Other Allocations (As applicable to the proposed project)	> \$ 0	\$ 3,000
	Administrative/Business Office		
	Branch Operations		
	Circulation Services		
	Facilities & Capital Coordination		
	Program Planning		
	Technical Services		
	Other (Specify): Homework Cntr Special Materials & Supplies		
6.	Miscellaneous (Other)	> \$ 0	\$ 0
7.	TOTAL EXPENDITURES:	> \$	\$ 215,975

Financial Capacity (New Construction and Conversion Projects Only)

Applicants with new public library projects shall describe their financial capacity to open and maintain operation of the proposed library including anticipated revenue sources for library operations support.

Monterey County Free Libraries (MCFL) presently operates the Castroville Library as a Community Branch. As such, the costs of branch operation for the Castroville Library are already a part of MCFL's annual operating budget. MCFL has had the financial capacity to operate the Castroville Library for over eighty-seven years. On-going operations since 1914 demonstrate the commitment and the fiscal capacity for continued operations.

Upon completion of construction of the new branch facility, the present Castroville Library collection and staff will relocate to the new building and continue library service operations.

Revenue sources for MCFL and for operation of the Castroville Library come from a designated share of local property taxes, County General Fund contributions, State public library funds, and additional miscellaneous sources

PROJECT TIMETABLE

Provide the timetable for the proposed project.

<u>ACTIVITY</u>	<u>DATE</u>
1. Planning and Land Use Permits Obtained (If Applicable)	> 08/01/02
2. Site Acquired (Obtain Possession by Purchase, Donation or Lease)	> 06/10/02
3. Schematic Plans Completion	> 06/01/03
4. Design Development Plans Completion	> 08/01/03
5. Working Drawings (90%) Completion	> 09/15/03
6. Construction Documents Completion	> 10/15/03
7. Project Advertised for Bids	> 01/15/03
8. Start of Construction	> 04/01/03
9. Estimated Mid-Point of Construction	> 09/01/04
10. Completion of Construction	> 03/01/04
11. Opening of Library Building to the Public	> 05/01/04
12. Final Fiscal & Program Compliance Review Completed	> 07/01/04

APPLICATION CERTIFICATION

SIGNATURES

The parties below attest to and certify the accuracy and truthfulness of the application for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 funds. If the application is successful, the applicant agrees to execute the project on the basis of the application data provided herein including all supporting documents.

AUTHORIZED OFFICIAL OF THE APPLICANT JURISDICTION

Signature of Mayor, Chairperson of Board of Supervisors, or Head of District, authorized to make application for the local jurisdiction.

> _____
Signature

> _____
Date

> Fernando Armenta
Name (type)

> Chair, Board of Supervisors
Title (type)

LIBRARY DIRECTOR OF THE OPERATING LIBRARY JURISDICTION

I hereby affirm that the library jurisdiction, for which I am the administrative agent, approves of the application and will operate the facility as a public library after its completion.

> _____
Signature

> _____
Date

> Robert E. McElroy
Name (type)

> County Librarian
Title (type)

- ***SUBMIT COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS ACCORDING TO INSTRUCTIONS IN SECTION 20440***
- ***MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:***

***Bond Act Fiscal Officer
Office of Library Construction
1029 J Street, Suite 400
Sacramento, CA 95814-2825***